U.S. AIR FORCE ENVIRONMENT OF CARE® ANNUAL EVALUATION

Susan B. McLaughlin

SBM CONSULTING, LTD.

Barrington, Illinois

JCAHO STANDARDS

- EC.9.10 (4): Each of the environment of care management plans are evaluated at least annually.
- EC.9.10 (5): The objectives, scope, performance, and effectiveness of each of the environment of care management plans are evaluated at least annually.
  - Formerly located in each management plan standard

AIR FORCE EC PLANS

- Designed to facilitate annual evaluations
- Objectives
- Scope
- Performance (monitoring)

PURPOSE

- JCAHO requirements
- Annual report of activities to Executive Committee
- Training
  - Leadership
  - Others

OBJECTIVES

- What are you trying to accomplish?
- Broad-based
- Requires planning
- Evaluation
- See “Annual Evaluation Guide”

SCOPE

- Sites covered by plan
- Services offered
- Hours of operation
- Etc.
- Evaluation

PERFORMANCE

- Performance monitoring data
- Graphs
- Analysis

EFFECTIVENESS

- Subjective
- What went well?
- What didn’t go so well?
- Accomplishments
- Gaps
- Forthcoming issues and concerns

DETAILS

- Format
  - Length
  - Executive Summary
- Timing
  - Consistency
- Distribution
  - Executive Committee
  - Department Heads
  - Etc.

REMEMBER

- YOU ARE WRITING AN ANNUAL REPORT TO DEMONSTRATE THE EFFECTIVENESS OF YOUR WORK FOR THE PAST YEAR.